

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JUNE 2025 ENG 30 - WPM BATCH - 102

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	What is expansion of DNS?	Domain Number system	Domain name Structure	Domain name style	Domain Name system	D
2	The full form of E-mail is	Electronic mail	Electronic message	Electrical mail	None of these	A
3	Which the last part in Email Address?	User Name	Password	Domain code	Domain Address	C
4	_which is Email client software?	Chrome	Internet Explorer	Microsoft outlook	Gopher	C
5	Which part is important in E-mail messages?	BCC	CC	Attachment	Email - address	D
6	_____ item appears dimly behind the main body text	Water Color	Background	Watermark	Back Color	C
7	_____ Means distance between 'Text Matter' and 'Page margins'.	Indent	Margin	Gap	Gutter	A
8	In _____ View, Page numbers gets displayed.	Normal	Web layout	Print layout	Home	C
9	_____ is containing of Rows and Columns.	Text Box	Rectangles	Borders	Table	D
10	_____ is not the Section Break Option?	Next Page	Previous Page	Odd Page	Even Page	B
11	_____ Option is available only in MS-Excel Window.	Status Bar	Title Bar	Menu Bar	Formula Bar	D
12	_____ Means in built formula basically available in Excel.	Programs	Value	Figures	Functions	D
13	= Lower() Function use to convert text in to _____ case.	Capital	Small	Big	Upper	B
14	The function = max(56,65,78,38) will show output in excel is-	130	65	78	0	C
15	= Now(), is a function used to get the current _____	system time	time	date	None of these	A

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16	In _____ view at a time only one slide is shown.	Normal	Reading	Outline	Notes	A
17	With the help of _____ option in transition tab we can decide the next slide transition on the screen whether after mouse click or automatically after given time.	Transition to this slide	Animation	Slide show	Advance slide -> After Time	D
18	You can see objects in big size using	Zoom In	Zoom Out	Size In	Size Out	A
19	In we can see all the slides in the presentation file in thumbnail view.	Outline Pane	Slides Pane	Notes page	Slide Sorter	B
20	A default blank presentation file has name 'Presentation1'	TRUE	FALSE			A
21is an application software.	Windows	Linux	Unix	Spreadsheet	D
22software are used to perform a specific task.	System	Application	Virtual	Compiler	B
23 Unit controls all parts of a computer.	Input	Output	Control	Memory	C
24	.Com domain code is used to show ____ Site	Government	Commercial	Educational	Professional	B
25	.com is an example of domain name address.	TRUE	FALSE			B